

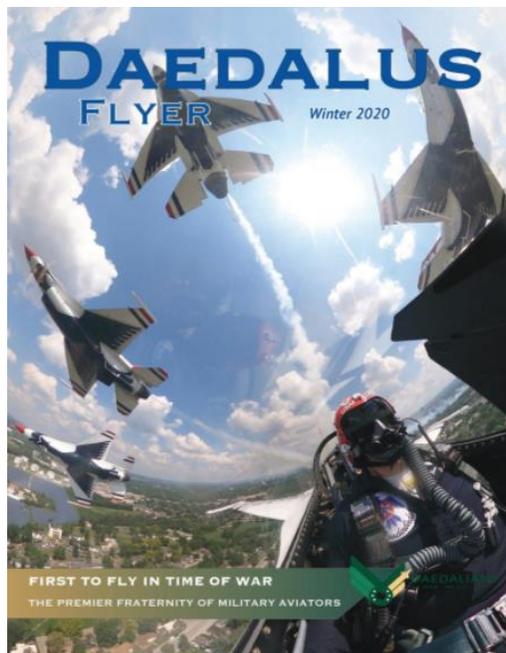
# *Daedalus Flyer* Author's Guide

Tips and techniques for submitting items for publication in the *Daedalus Flyer*.

## What is the Flyer?

The *Daedalus Flyer* is the official publication of the Daedalians. The first issue was released in August 1959 and the format was similar to a newspaper. The original purpose of the publication was to educate members on various aspects of flight safety or news about aviation. This tradition continues today with the *Daedalus Flyer* being an important source of information for all members.

Although the format has changed through the years, one thing that has remained constant is the focus on news from the field. Flights are a vital part of the Daedalians and therefore your input is important to the success of the magazine. The editor and staff work diligently to produce a quality product each quarter. This is your publication and needs your support.



Flights or individuals are welcome to submit items for any section of the magazine including:

- Flight Line
- Reunions
- Awards / Scholarships
- Yarns / War Stories
- Personal Aviation Experience
- In Memoriam

## I'm not a writer...

You don't have to be an author or even a great writer to get published in the *Flyer*. You just need to have good ideas and a desire to share them with fellow Daedalians. Members are interested in hearing about aviation experiences, exciting news from the flights, awards and other areas that advance the mission of the Daedalians.

Rarely is an article published without being changed at least a little bit by the editor. These changes can range from grammar to syntax to cutting content for spacing. The editor also reserves the right to withhold publishing items with inappropriate language or suggestions.

In most cases, an article should be a maximum of two pages including space for pictures and title information. **This equates to approximately 1,000 to 1,200 words.** Any longer and you risk losing the reader's interest, but on occasion there will be lengthier articles. If the entry contains references or copyrighted material, appropriate credit and/or approval must be included.

**Below are suggested lengths for various types of content that is published in the Flyer.**

Articles (Recollections, Special Section): 1,000 to 1,200 words

Book Reviews: 200 to 250 words

## I'm not a professional photographer...

Anyone can take a great photo with a cell phone these days. You don't need the expensive cameras and lenses to have your pictures printed in the Flyer.

### Quality

The quality (size) of photos affects how well they look in print. Normally, the larger the file size, the better the pictures will look when printed. **When possible, submit photos that are 300 dpi.** The problem with large files, however, is they don't always make it through in e-mail, but there are several options available to get them to us. Try DropBox or WeTransfer and use [communications@daedalians.org](mailto:communications@daedalians.org) as the recipient. If you need assistance, don't hesitate to give the editor a call.

### Format

Pictures make the articles interesting and showcase the wonderful things flights are doing. The advent of digital photography has greatly improved the quality of photos. When submitting pictures for publication, send them in the **original format (.jpg, .jpeg, or .png) only.** Please do not embed photos into a document because it makes them difficult to edit and they appear very grainy.

## Captions and more

Please include everything with the photos and a proposed caption. Identify every person in the photo by rank (if applicable), status (i.e., retired) and first/last names, what is going on in the picture (award presentation, guest speaker, etc.), where the photo was taken, who took the photo, etc. Ensure all information is accurate, such as location names, spelling, rank, etc. If sending printed photos, do not write on the front or back as the ink can show when scanned.

### ----- Do -----

- Submit entries on time (see deadlines below)
- Send constructive comments to help the editor improve the *Flyer*
- Check out recent issues for subject ideas and to not duplicate recent articles
- Include good quality photos with thorough identification

### ----- Don't -----

- Submit previously published articles or photos without copyright approval
- Use inappropriate language or suggestions in writings
- Crop photos – the editor will crop them to fit the available space

## Programs

The Daedalians have more than 100 individual programs and we love to hear about how the flights are participating in them. Awards and scholarships have a separate section of the *Flyer* so we can highlight the winners. The spring issue usually has the largest number of submissions and the editor will work very diligently to fit them all in. Before sending photos, verify they are in focus. Avoid “photo-bombers” or distractions in the background when possible and watch the lighting. Often times, slide shows or fluorescent lighting washes out the subject of the pictures and there isn’t any way to correct this in Photoshop.

## Flightline

Flightline is a section specifically for news from the flights. This section does not replace the quarterly activity report and the editor does not review these reports for content. Flights wanting to have an activity or meeting published must send full details directly to the editor at [communications@daedalians.org](mailto:communications@daedalians.org). The editor will make every effort to include every flight’s input in the next issue to be published. We recommend each flight identify a writer and a photographer for each planned activity.

## Deadlines and Publication Dates

The *Daedalus Flyer* is published quarterly, but submissions are accepted year-round. Sometimes the editor needs filler material and will pull from entries received after the deadline, so don't delay. Use the following dates as guidelines only.

Issue:	Spring	Summer	Fall	Winter
Print Close:	Jan. 15	Apr. 15	July 15	Oct. 15
Print Delivery:	~ March 1	~ June 1	~ Sept. 1	~ Dec. 1
Online Launch:	March 1	June 1	Sept. 1	Dec. 1

Key:

Print Close - refers to the date that all publication materials need to be submitted by

Print Delivery - refers to the date that the publication is estimated to arrive in the mail

Online Launch - refers to the date when an electronic copy of the publication is set to be uploaded online

~ = roughly or around

## How to reach us

To submit comments, articles, reunions, flightline input, etc., send to:

Editor, Daedalus Flyer

PO Box 249

JBSA-Randolph, TX 78148

[communications@daedalians.org](mailto:communications@daedalians.org) (preferred method)

[errin@daedalians.org](mailto:errin@daedalians.org) (Daedalus Flyer Editor)